

**MURPHYS CEMETERY DISTRICT**  
Minutes of the Board of Directors meeting of May 19, 2022

**CALL TO ORDER:** The meeting was called to order by Chair Karen Kaua at 7:01 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Karen Kaua, Jackie Reeves. Absent were Patti Cripe and Jeff St Louis.

**QUORUM:** A quorum of three board members was present.

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES:** Reeves moved that the Minutes of February 16, 2022 be approved as presented. No meetings were held in March or April of 202. Elliott seconded the motion and the motion passed 3/0

**CORRESPONDENCE:**

1. The US Census Bureau sent a survey of public employment/payroll. Elliott will do and return to them.
2. The SDRMA estimate of 2022-23 Liability Insurance cost was reviewed.
3. The SDRMA estimate of 2022-23 Worker Comp Insurance was reviewed. Elliott pointed out that surcharge on the estimate would only have to be paid for one more year.
4. A letter from the insurance company who represent the neighboring property owner whose tree fell on the cemetery in December was received. They denied the claim for repairs since they state it was an Act of God.

**GROUNDSKEEPER REPORT:**

1. The groundskeeper reports that he does not think that the stumps can be burnt in one day so is considering burying them in an out of the way place.
2. Elliott got a burn permit and Air Quality permit and provided them to the groundkeeper.
3. St Louis brought his tractor and removed the large bush that had grown up in Section 6 and was on un-sold plots.
4. The groundskeeper will be out of town from May 26 until the first week of June. The substitute groundskeeper will not be available at that time.
5. On May 1, the groundskeeper found no water in the cemetery. He called UPUD and they came out and discovered the Mr. Pescia had turned a valve off. The valve is behind the fence coming up Cemetery Lane. On May 3, a broken pipe was found and fixed.
6. On May 17, the substitute groundskeeper found the fire department in the cemetery doing a training exercise when he arrived at work. The fire dept. had not pre-arranged to do a training exercise.

**OLD BUSINESS:**

1. Review of proposal from Kautz family on potential assistance in opening the new area of the cemetery was put on hold since there has been no communication from them since the February board meeting.
2. A 5 years survey on what size plots were sold and what types of burials were done in that time period was discussed. A majority of the plots sold and the burials were cremains.
3. Ethics and Sexual Harassment Prevention courses have now been completed by Reeves and St. Louis.
4. A discussion was held on the pros and cons of selling burial rights pre-need. A decision on whether to start selling pre-need again will be decided after the new section is opened.

**NEW BUSINESS:**

1. One local church held a traditional Easter Sunday service. Elliott reported that there were some minor problems such as flowers being removed from graves near where the service was held and put on other graves. She believes this is caused by children who attend with the parents not watching them adequately.
2. Elliott reported on several issues that family members of deceased persons have been having lately that the cemetery got complaints about. None of them can be solved by the board since they involve family members disputing the rights of other family members to install grave markers etc.
3. Elliott asked the board to review the vacation hours that the groundkeeper is currently allowed, which is currently the equivalent of only 3 days off. Kaua moved that the groundskeepers vacation hours be increase to the equivalent of 5 days off.. Reeves seconded the motion and it passed 3/0. Elliott will make the changes to the Employee Manual.
4. Elliott stated that we are in need of more flags for veteran's graves. She will ask the EPVMD if they are still willing to supply those flags and report at the next board meeting
5. An issue with a worker from Sierra Memorials was discussed. He has spread equipment over several plots near the one he is supposed to work on and left it there for at least 5 weeks. When his boss was asked to speak with him, he then accosted the cemetery groundskeeper and became belligerent with people playing tennis calling the

sheriff. He also ran off a veteran from Amador County who came to install a veteran's grave marker and that man now refuses to return to do the marker installation. Kaua will speak with this worker's employer.

### **FINANCIAL REPORTS**

1. County financial reports YTD March 31, 2022 report was presented.
2. Budget vs Actuals and Itemized Category Reports YTD March 31, 2022 was presented.
3. The 2022-23 Proposed budget was supplied by the County Auditor was approved.
4. The 2022-23 approved signature form for trustees was signed by the trustees present.
3. Invoices were presented for:
  - a. AT&T wireless service: \$91.11 due 3/17/2021; \$91.01 due 4/17/2022 & \$90.88 due 5/17/2022.
  - b. AT&T for phone book listing: \$ \$4.67 for each month, due 3/22/2021; 4/22/2022 & due 5/22/2022.
  - c. Cal-Waste for bin rent: \$23.17 each month for March, April & May, and \$32.11 for emptying bin.
  - d. Angels Pest Control \$2,600 for week spraying
  - e. Reimburse Jeff Garrison \$12.04 for fuel for tools; \$24 for dump fees; \$28.08 for mileage.
  - f. Reimburse Maureen Elliott \$12.27 for air quality permit
  - g. Refund Janet Mangin \$225 for return of plot to cemetery.
  - h. Foothill Portable Toilets \$130 for pumping.
  - i. A-1 Land Management \$7, 730 for removal of dead trees and moving stumps off of graves.
  - j. Reimburse Robert Wetzel \$7.28 for parts to repair leaking faucet.
  - k. Other invoices:

Kaua moved to approve all warrants, Reeves seconded the motion and it passed 3/0

4. Plot sales in February, March, April of 2022: One 10x10 plot and one 5x5 plots.

**TRUSTEE REPORTS/ITEMS OF INTEREST:** Elliott reported that she would be out of town May 25 thru June 3. Kaua will take over showing plots and all other tasks that require someone to be in the cemetery.

**DATE OF NEXT MEETING:** The next meeting will be held on August 17, 2022

**ADJOURNMENT:** St; Louis moved that the meeting be adjourned. Elliott seconded the motion and the motion passed 3/0. The meeting adjourned at 9:28 PM