

AGENDA

MURPHYS CEMETERY DISTRICT
REGULAR MEETING February 16, 2022 at 7 PM

THIS MEETING WILL BE HELD IN THE MURPHYS HISTORIC SCHOOL ON JONES STREET

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)
The agenda is available for public review at <http://murphyscemetery.com>

CALL TO ORDER

PUBLIC COMMENT

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

REGULAR AGENDA

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

OATH OF OFFICE: New board member

PROPOSAL FROM JOHN KAUTZ ON POTENTIAL ASSISTANCE TO CEMETERY

NOMINATION OF OFFICERS FOR 2022: Chair, Vice Chair and Clerk

APPROVAL OF MINUTES: Regular Meeting held on November 17, 2021. No board meetings were held in December 2021 or January 2022.

CORRESPONDENCE:

1. SDRMA estimate of Liability Premium and letter on Worker Comp EMOD factor.
2. 2021 Government Compensation Report to CA State Controller.
3. SDRMA Renewal Questionnaire

GROUNDKEEPER REPORT:

OLD BUSINESS

1. Review of cemetery's Corona Virus restrictions.
2. Form 700 2021 Financial Interests: Board members Patti Cripe and Jeff St. Louis
3. Update on opening new area for burials.
4. Update on installing a Columbarium
5. Removal of fallen tree near maintenance building.
6. Flag replacement

NEW BUSINESS

1. Form 700 for 2022: All board members by April 2022
2. Required classes in Ethics and Sexual Harassment Prevention for 2022
3. CSDA list of on-demand webinar classes.
4. Letters sent to 2 plot owners on issues with their plots
5. December 2021 storm damage update.

FINANCIAL REPORTS

1. County financials: YTD December 31, 2021
2. Budget vs Actuals and Itemized Category reports: YTD December 31, 2021
3. Invoices:
 - a. AT&T wireless service \$91.37 due 12/17/2021; \$92.52 due 1/17/2022 & \$91 due 2/17/2022 **(The bill due 1/17/22 included a late bill for the bill submitted to Auditor on 12/7/21 that was due 12/17/21. Auditor was contacted twice to ask why that bill was not paid, with no response. Feb AT&T bill shows the Dec. bill paid 1/12/22 and the Jan bill paid 1/18/22)**
 - b. AT&T for phone book listing: \$4.67 due 12/22/2021; \$4.73 due 1/24/2022; \$4.73 Due 2/22/2022
 - c. Cal-Waste for bin rent: \$23.17 each month for December, January & February bin rent.
 - d. Reimburse Robert Wetzel \$15.83 for equipment fuel and a blower part.
 - e. Reimburse Jeff Garrison \$119 for a hedge trimmer & \$73.68 & \$38 for dump fees; \$51.60 for mileage and \$23.74 for DO NOT ENTER/DANGER signs.
 - f. Reimburse Maureen Elliott \$38.34 for renewal of domain name for 2 years.
 - g. Refund Sandra Owens \$200 for return of plot to cemetery district.
 - h. Streamline \$600 for annual website hosting
 - i. A-1 Land Management \$1,800 for removal of 3 dead trees and \$1,530 storm cleanup.
 - j. Gold Electric \$1,094.66 for replacement of damaged electric panel
 - k. Other invoices
4. Plot sales in November, December 2021 and January 2022: One 10x10; two 5x10

TRUSTEE'S REPORTS AND ITEMS OF INTEREST:

DATE OF NEXT MEETING: May 18, 2022
ADJOURNMENT