

**MURPHYS CEMETERY DISTRICT**  
Minutes of the Board of Directors meeting of June 17, 2020

**CALL TO ORDER:** The meeting was called to order by Chair Karen Kaua at 7:01 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Maureen Elliott, Karen Kaua, Kristi Darby and Patti Cripe. Also present member of the Murphys Tennis Club: Tom Eising, Nancy Hudson, Emily Fiscus.

**QUORUM:** A quorum of five board members was present.

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES:** Darby moved that the Minutes of March 18, 2020 be approved as presented. St. Louis seconded the motion and the motion passed 5/0

**MURPHYS TENNIS CLUB PROPOSAL:** The club members presented drawings depicting the 10' high by 15' wide wall that the hope to construct to the right of the tennis courts on the EPVMD property. They state that the EPVMD want to know if the MCD is OK with having a cement wall of that size that will be used for one-person tennis practice that close to the cemetery. After discussion between the board and the tennis club members, Elliott moved that the MCD would not object to the wall being built. St Louis seconded the motion and it passed 5/0.

**CORRESPONDENCE:**

1. A notice from UPUD raising the water rate by \$8 monthly was presented to the board.

**GROUNDSKEEPER REPORT:**

The groundskeeper did not send a written report. Elliott stated that the brush pile was getting very large and suggested that a chipping company be hired in the Fall to clean it up. A water pipe had broken over the winter and caused some damage to the Beasley grave when the water was turned back on. The groundskeeper fixed the broken pipe and cleaned up the grave site.

St. Louis moved that the groundskeeper be authorized to procure a new hand pruner and to get a replacement chain for the pole saw. Darby seconded the motion and it passed 5/0

**OLD BUSINESS:**

1. On the required Sexual Harassment Prevention training, only board member Cripe has not provided a certificate. She requested that the link to a training site be emailed to her by Elliott.
2. Cripe took the Ethics Class but was not sent a certificate. She will contact the company that gave the class and request that they send a certificate.
3. A review of the current rules for cemetery business during the Covoid 19 crisis was done. The board feels that the number of people allowed to come to view plots for purchase should be up to the person showing the plots and their comfort level. The MCD had been only allowing 10 attendees at funeral services but will increase that to 25 at a service, with 6' social distancing and masks to be worn as per the state requirements. Pre-need plot sales will not be done until further notice. In addition the board secretary is to continue to be allowed to get all budgeted warrants paid and to handle all normal and usual cemetery business without further board input and that further board meetings to be cancelled at the decision of the Chair and Vice Chair each month as they see fit.
4. A short discussion on filling the vacant board positions that will need to be filled for 2021 was held. All board members, except Kaua, will have their terms expire or will no longer be living in the district as of Dec. 31.
5. Elliott stated that she has written to CalPers on why they believe the cemetery district is a member, but they have not replied to the letter yet.
6. Elliott told the board that the fencing along Cemetery Lane that borders the Hitchman property was installed and paid for by the MCD in the summer of 1982.

**NEW BUSINESS:**

1. Monthly safety brochures: "Heat Stress for Public Employees"; "Powered Hand Tool Safety" and CPR &EAS-The Chain of Survival" were discussed and will be provided to the groundskeeper
2. The current Ethics Code of the MCD was reviewed and the board felt no changes need to be made. Elliott moved that the Ethics Code be approved as presented and be forwarded to the Deputy Clerk of the Board of Supervisors. Darby seconded the motion and it passed 5/0

**FINANCIAL REPORTS**

1. County financial reports YTD April 30, 2020 report was presented.
2. Budget vs Actuals and Itemized Category Reports YTD April 30, 2020 were presented.
3. The 2020-21 preliminary budget must be either set at the same rates as the present fiscal year or new figures need to be accepted. Kaua moved that the present fiscal year numbers be used for the Preliminary Budget. Cripe seconded the motion and it passed 5/0

4. Invoices: Invoices were presented for:

- a. AT&T wireless service: \$64.92 due 4/17/2020; \$64.77 due 5/17/2020; \$64.77 due 6/18/2020
- b. AT&T for phone book listing: \$ \$4.61 due 3/22/2020; \$4.61 due 4/22/2020; \$4.61 due 5/22/2020 and \$4.61 due 6/22/2020.
- c. CalWaste for bin rent: \$21.71 each month for April, May and June. Also \$32.10 for emptying the bin in May.
- d. Reimburse Jeff Garrison \$11.61 for fuel for the equipment
- e. Reimburse M. Elliott \$75 for notary fees
- f. Valley Entry Systems \$775 for gate repairs
- g. SDRMA worker comp insurance \$6,023.68 and liability insurance \$2,983.07

Cripe moved that the warrants be approved for payment. Darby seconded the motion and it passed 5/0

**TRUSTEE REPORTS/ITEMS OF INTEREST:** Elliott reported that the public has been a bit difficult to deal with in the past few months, probably due to the stress caused by the Covoid virus restrictions.

**DATE OF NEXT MEETING: TBA**

**ADJOURNMENT:** St; Louis moved that the meeting be adjourned. Darby seconded the motion and the motion passed 5/0. The meeting adjourned at 9:05 PM