

**AGENDA**  
MURPHYS CEMETERY DISTRICT  
REGULAR MEETING Thursday August 15, 2024  
THIS MEETING WILL BE HELD IN THE EPVMD Hall AKA THE LIONS HUT at 99 School Street,  
Murphys at 7 PM

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)  
The agenda is available for public review at <http://murphyscemetery.com>

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

**REGULAR AGENDA:**

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

**APPROVAL OF MINUTES:** Regular Meeting held on May 16, 2024 and Special Meeting held on June 14, 2024. No board meeting was held in July 2024

**CORRESPONDENCE:**

1. SDRMA Annual Payroll Reconciliation report
2. SDRMA Renewal Questionnaire for 2025-26 insurance year.
3. June 2024 Take Action Report left by Dane Wadle

**OLD BUSINESS**

1. Update on columbarium installation.
2. Update on installation of water system for the new area.
3. Discussion on possibility of asking people with unused plots in Section 6 to move their plots to the new area so more plots can be available for immediate burial in Section 6
4. Approval of draft wording in Employee Manual for new sick leave rules.
5. Discussion and possible approval of Work Place Violence Policy draft.
6. Discussion on details for October 12 Community Clean up day
7. Discussion & possibly action on how to preserve unmarked Native American burials in the cemetery.

**NEW BUSINESS**

1. Discussion on the method of handling District needs in future years.
2. Update on entry gate repairs, new code to open entry gate and issue with gate not opening on Aug. 3
3. Report on request to EPVMD for purchase of flags for the graves of veterans.

4. Discussion and possible action on new gravel for roads.
5. New increased cost of Streamline website hosting.

**GROUNDSKEEPER REPORT:**

1. Groundskeepers 5<sup>th</sup> anniversary on job in November and increased benefits allowed.
2. Angels Pest requested to re-spray parts of cemetery where weeds were growing.
3. Groundskeeper applied finish to new wood fence and sealer and hand sprayer purchased.

**FINANCIAL REPORTS**

1. County financials: YTD May 31, 2024
2. Budget vs Actuals and Itemized Category reports: YTD May 31, 2024
3. Discussion on draft budget for 2024-25 and possible approval.
4. Invoices:
  - a. AT&T wireless service \$82.59 due 6/17/2024; \$3.81 due 7/17/2024; \$82.75 due 8/17/2024
  - b. AT&T for phone book listing: \$8.86 due 6/22/2024;
  - c. Cal-Waste for bin rent: \$26.70 each month for June, July and \$67.62 for August 2024
  - e. Reimburse Jeff Garrison \$72.00 for dump fees; \$171.52 for mileage, \$190.03 oil for wood fence and a sprayer; \$10.53 for fuel.
  - f. Valley Entry Systems \$1,052
  - g. SDRMA \$913.59 for Worker Comp and \$3,229.85 for Liability Insurance.
5. County Auditor explanation of why there are 2 reserve accounts.
6. County Auditor's failure to pay certain bills and refusal to pay one bill.
7. Plot sales May 15, 2024 thru August 12, 2024: Cremain Plots: 2; 5x10 plots:0; 10x10 plots: 2

**TRUSTEE'S ANNOUNCEMENTS IN COMPLIANCE WITH GOVT. CODE § 53232.3(D)**, Board members may provide brief reports on any meetings attended at the expense of the local agency, and may make other announcements with no discussion or action to be taken.

**DATE OF NEXT MEETING:** Thursday, November 21, 2024

**ADJOURNMENT:**