

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of January 16, 2019

CALL TO ORDER: The meeting was called to order by Chair Jeff St. Louis at 7:05 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Pattie Cripe, Maureen Elliott, Karen Kaua. Also present Caretaker Robert Yeadon. Absent was Trustee Kristi Darby

QUORUM: A quorum of four board members was present.

PUBLIC COMMENTS: None

SELECTION OF NEW BOARD OFFICERS FOR 2019: Nominated for Chair Karen Kaua; for Vice Chair Jeff St. Louis; for Secretary Maureen Elliott. All nominations were accepted by the candidates and were approved 4/0

MINUTES: St. Louis moved to accept the Minutes of November 28, 2018. The motion was seconded by Cripe and passed 4/0. There was no meeting in December, 2018.

CORRESPONDENCE:

1. Letters from the CA State Controller concerning financial reporting were presented. No action taken.
2. A letter from SDRMA on DMV Employee Pull Notice was presented. No action taken.
3. A letter from Dane Wadle on placing a news article in the Calaveras Enterprise and a copy of the article dated 1/10/2019 was presented.

OLD BUSINESS:

1. Elliott reported a bid from Alderson Fencing to install wood fencing with metal posts along the cemetery boundary in the back has been submitted. The bid was in the amount of \$7,950. St. Louis moved that this bid be accepted. Elliott seconded the motion and it passed 4/0.
2. Angels Sewer and Drain has not started the work on installing the new water lines and nothing has been heard from them. Yeadon will call them.
3. A-1 Tree Removal has done most of the work but was called to an emergency and will return to finish up as soon as possible.
4. The letter sent on Sept. 20, 2018 to Samuel Morgan concerning the items installed on cemetery land and the plots of others was returned by the post office on Dec. 11, 2018 as not deliverable. We have no other contact info for that plot.
5. Elliott reported that Tony's signs will be doing a draft of the map that will be installed in the kiosk. The sign will be metal and will last a long time so will not need plexiglass to cover it.
6. The review of the cemetery Public Policy booklet will be moved to the next month's board meeting.

NEW BUSINESS:

1. Monthly safety brochures: "Before You Turn the Key" and "Slips, Trips and Falls" were discussed and provided to the caretaker.

FINANCIAL REPORTS

1. County financial reports: YTD November 30, 2018 financials were discussed
2. Budget vs Actuals: YTD November 30, 2018 report was discussed.
3. Invoices: Invoices were presented for: AT&T in the amount of \$ \$4.64 due 12/24/2018 and \$49.40 due 12/17/2018 and \$49.57 due 1/17/2018 for phone service; \$41.70 to Cal-Waste for 2 months trash bin rent; Alderson Fencing \$,1485 for cemetery fence replacement and \$10,300 for replacement of boundary fence shared with the EPVMD; reimburse Robert Yeadon \$46.35 for fuel & \$20 for repaid of tractor tire. St. Louis moved that all invoices be approved for payment and taken to the County Auditor. Cripe seconded the motion and the motion passed 4/0.

CARETAKERS REPORT: Yeadon reported that the county owned paved road in the cemetery is badly cracked and breaking up.

TRUSTEE REPORTS/ITEMS OF INTEREST: Elliott reported that the cremains of Ethel Adams, owner of the Table Mt Ranch, that were buried on private property in 1927 will have to be removed and the group handling the removal has requested a plot in the cemetery to bury them.

ADJOURNMENT: Elliott moved that the meeting be adjourned. St. Louis seconded the motion and the motion passed 4/0.

The meeting adjourned at 8:38 PM

The next meeting is scheduled for February 20, 2019 at 7PM