

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors Meeting Thursday, July 16, 2026

CALL TO ORDER: The meeting was called to order at 6:12 P.M. by Vice Chair Karen Kaua in the EPVMD Hall AKA The Lion's Hut at 99 School Street, Murphys, CA. Present were Trustees Amy Avrit, Karen Kaua, Jackie Reeves, and Kimberly Trent. Jeff St. Louis was absent.

QUORUM: A quorum of four board members was present.

PUBLIC COMMENTS: None

REGULAR AGENDA:

APPROVAL OF MINUTES:

A motion by Trent to approve the May 21, 2026 Minutes as presented was seconded by Reeves. Motion passed: 4/0.

A motion by Trent to approve the June 22, 2026 Minutes as presented was seconded by Avrit. Motion passed: 4/0.

GROUNDKEEPER REPORT: Groundskeeper Jeff Garrison updated the board on the following: Garrison is looking to eradicate some perennial weeds that are spreading. He spoke with Angels Pest Control about solutions. He suggested that the Cemetery purchase a heavy duty weed eater for handling brush and provided an estimate.

CORRESPONDENCE:

1. SSA Annual Information Request was submitted by Trent 7/13/26.
2. Plot inquiry via website had been handled by Kaua.
3. Multiple Records Requests from Data Branch have been received via email. Fearing a phishing scam, Trent sought input from other Special Districts via CSDA. The requests are not uncommon. Trent to respond to the records requests.

OLD BUSINESS

1. Training requirements for 2026, certificates to be retained. Avrit has completed her training requirements.
2. Cal-Waste yard waste bin rental and billing updates provided. Trent to call Cal-Waste to request a switch to smaller, 3.5 yard, bin.
3. Gate maintenance bid. Distinctive Metals provided a bid for gate repair and maintenance. Avrit made a motion, seconded by Reeves to schedule work by Distinctive Metals not to exceed \$6200. The motion passed 4/0. Trent to contact Distinctive Metals.
4. Updated Section 7 plot maps were presented following the June 22, 2026 Special Meeting.
5. Calaveras County Special Districts Association updates were provided by Trent who attended the 7/15/26 meeting.
6. Headstones and markers upkeep updates given. Kaua to contact Boone's Memorial to check on progress.
7. Digital record keeping was discussed. Trent and Reeves met with Wiley Computer Works for help. Motion by Avrit seconded by Reeves to reimburse Trent \$120 for professional computer services was passed 4/0.

NEW BUSINESS

1. CSDA updates were provided by Trent who met with Dane Wadle to discuss CSDA's Mid-Year Legislative Report. CSDA opposes two bills currently being considered pertaining to cemeteries.
2. Groundskeeper materials request: A motion by Trent was seconded by Avrit to purchase wattles to help with erosion control not to exceed \$150. Motion passed: 4/0.

FINANCIAL REPORTS:

1. County financials: YTD May 31, 2026 were presented.
2. Budget v. Actuals and Itemized Category reports: YTD May 31, 2026 were presented.
3. Invoices:
 - a. AT&T wireless \$166.28 invoices 6/8/26-7/10/26
 - b. AT&T phone book \$8.92 invoices 6/8/26-7/10/26
 - c. Cal-Waste for monthly bin rental \$28.89 invoice 6/16/26
 - d. Cal-Waste yard waste (5yd) \$257.73 invoice 6/10/26
 - e. Garrison reimbursements 6/3/26-7/10/26: mileage \$18.85, materials (chain saw parts & tractor fuel) \$77.40
 - f. Kaua reimbursement (copies & spray paint) \$36.36 6/3/26

Invoices on agenda were presented and approved on a motion made by Trent and seconded by Reeves. The motion passed: 4/0.

TRUSTEE'S ANNOUNCEMENTS IN COMPLIANCE WITH GOVT. CODE § 53232.3(D), Board members may provide brief reports on any meetings attended at the expense of the local agency, and may make other announcements with no discussion or action to be taken.

An animal, possibly a skunk, is burrowing in the cemetery.

DATE OF NEXT SPECIAL MEETING: Monday, July 27, 2026 at 8 A.M.

DATE OF NEXT REGULAR MEETING: Thursday, September 17, 2026

ADJOURNMENT: Motion to adjourn by Trent was seconded by Kaua. The motion passed 4 /0. Meeting adjourned at 7:40 P.M.