

AGENDA
MURPHYS CEMETERY DISTRICT
REGULAR MEETING January 15, 2020
THIS MEETING WILL BE HELD IN THE MURPHYS HISTORIC SCHOOL ON JONES STREET AT
7PM

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery *District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)

The agenda is available for public review at <http://murphyscemetery.com>

CALL TO ORDER:

PUBLIC COMMENT

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

REGULAR AGENDA

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

APPOINTMENT OF BOARD OFFICERS FOR 2020

1. Chair Person
2. Vice Chair Person
3. Secretary/Board Clerk

APPROVAL OF MINUTES: Regular Meeting held on November 20, 2019. There was no meeting held in December 2019.

CORRESPONDENCE:

1. Calaveras County Tree Mortality Program schedule of operations
2. Complaint on a personally owned flag being removed from a veterans grave.

GROUNDSKEEPER REPORT:

- a. Report from Garrison
- b. Neighbor's comments to groundskeeper concerning brush removal on Cemetery Lane.
- c. Community Service Worker for 14 hours.
- d. Pole saw, leaf blower, gloves, dust masks and tractor seat purchased and delivered.

OLD BUSINESS

1. Valley Entry System report: came Dec 4th needs mother board; came Dec 13 install new mother board. Dec 14 gate is closed and will not open so called them; Dec. 18 came but will need more parts; Dec 26 came and repaired gate.
2. Streamline website training on December 10
3. Sexual Harassment Prevention training certificates.

NEW BUSINESS

1. AT &T phone book listing: missing payment. Do we need a listing in the phone book?
2. Wood Cross in Section IOOF: Response from Congregational Church.
3. Replacement of 2 historic grave markers found in shop building
4. CALPERS-SS new annual SSA-218 fee
5. Spraying for weeds in 2020: Decision on which company to use.
6. Monthly Safety Brochures: "Work Place Violence" & "Bloodborne Pathogens-Don't Take the Risk"

FINANCIAL REPORTS

1. County financials: YTD November 30, 2019
 - (a) Endowment Fund principal \$65,957.00
 - (b) Endowment Interest principal \$5,030.41
 - (c) Reserve Fund Balance \$277,842.21
2. Budget vs Actuals and Itemized Category reports: YTD November 30, 2019
3. Invoices:
 - a. AT&T for wireless service \$80.77 due 12/17/2019 & \$64.98 due 1/11/2020
 - b. AT&T for phone book listing \$9.28 due 12/24/2019
 - c. Cal-Waste \$21.71 for bin rent Nov payment and \$21.71 for Dec pymt.
 - d. CAPC \$63 for annual membership fee
 - e. Jeff St Louis \$21.95 reimburse for Sexual Harassment Prevention training
 - f. Maureen Elliott \$34.98 for domain name renewal
 - g. CALPERs \$200 for annual SSA-218 fee
 - h. Streamline \$600 for annual website service fee.
 - i. Maureen Elliott \$894.33 to reimburse for pole saw, leaf blower, gloves, dust mask and tractor seat.
 - j. Maureen Elliott \$123.33 for office supplies
 - k.. Other invoices

TRUSTEE'S REPORTS AND ITEMS OF INTEREST:

DATE OF NEXT MEETING: February 19, 2020

ADJOURNMENT